

# FORUM POLICY

## ELIGIBILITY

This NCSHPO Forum is provided as a service of NCSHPO and is open only to NCSHPO member offices in good standing, including the State Historic Preservation Officer, any Deputy State Historic Preservation Officers, and their staff.

## FORUM ACCESS

- Complete the [forum registration](#) process on the NCSHPO website
- Once you receive the e-mail confirmation, you must set your password
- Registration is typically approved within 48 hours
- You will automatically begin receiving e-mail notifications for topics you are authorized to access
- To manage your e-mail preferences and unsubscribe from any specific topic notifications via e-mail, please login to the member forum and manage your notification preferences by clicking "My Profile", then "Subscriptions" and de-select any topic you do not wish to receive an e-mail notification for
- You may also access the forum at any time by selecting "login" on the [NCSHPO website](#), entering your information, and clicking the forums tab

The NCSHPO Forum is intended to serve as a safe and internal medium to discuss various historic preservation issues; solicit advice of other state historic preservation offices and benefit from their experiences and participate in ongoing conversations of topical interest. Questions or concerns about the NCSHPO Forum should be directed to NCSHPO's Executive Director.

In order to preserve a climate that encourages both civil and fruitful dialogue, NCSHPO reserves the right to suspend or terminate membership on the NCSHPO Forum for members who violate these Terms of Service.

## FORUM RULES

- A valid state-issued email address is required to participate in the Forum. Personal email addresses are not permitted. Territories using alternate email addresses, however, may be accepted provided they contact NCSHPO's Executive Director.
- Do not "name call" or "attack" others. The discussions on this Forum are meant to stimulate conversation, not create contention.
- Use caution when discussing products, contractors, and other services for purchase or hire. Information posted on the Forum is available for all Forum members to see, and comments may be subject to libel, slander, and antitrust laws.
- All defamatory, abusive, profane, threatening, offensive, sexually/racially oriented, or illegal materials are strictly prohibited. Do not post anything in a Forum message you would not want to be seen by others.
- Please note carefully all items listed in the Forum disclaimer and legal rules below, particularly regarding the copyright ownership of information posted to the Forum.
- Forum postings may not be copied to an external audience without first seeking permission from the author.

## FORUM ETIQUETTE

- Please identify the State or Territory you represent in all posts.
- State concisely and clearly the topic of your comment in the subject line. This allows Forum participants to respond more appropriately to your posting and makes it easier for participants to search the Forum by subject.
- Do not post administrative messages, such as "unsubscribe" or "change my email address" through the Forum. Instead, send Forum change requests to [info@ncshpo.org](mailto:info@ncshpo.org).

## LEGAL RULES/DISCLAIMERS

NCSHPO is not responsible for the opinions and information posted on this Forum by others. NCSHPO is not responsible for material posted by others which may be construed to be libelous or false. NCSHPO disclaims all warranties with regard to information posted to the Forum. This disclaimer includes all implied warranties of merchantability and fitness. In no event shall NCSHPO be liable for any special, indirect, or consequential damages or any damages whatsoever resulting from loss of use, data, or profits arising out of or in connection with the use or performance of any information posted on the Forum.

Do not post any defamatory, abusive, profane, threatening, offensive, sexually/racially oriented, or illegal materials. Do not post any information or other materials protected by copyright without the permission of the copyright owner. By posting material, the posting party warrants and represents that he or she owns the copyright with respect to such material or has received permission from the copyright owner. In addition, the posting party grants NCSHPO and Forum participants the nonexclusive right and license to display, copy, publish, distribute, transmit, print, and use such information or other material.

In the event that any inappropriate posting is brought to the attention of NCSHPO, NCSHPO reserves the right to whatever action NCSHPO deems appropriate including, but not limited to, deletion of inappropriate posts and revocation of Forum privileges.